

**Local Government Act 1972 Meeting  
of Pendleton Parish Council**

Meeting of the Parish Council to be held in person on Wednesday 11<sup>th</sup> February 2026 at  
7:30pm at Pendleton Village Hall, Pendleton

*B. Moon*

B. Moon (Clerk & RFO)

**MINUTES**

**1. Introduction**

The Chair welcomed Councillors to the meeting and outlined the process for public participation.

**2. Attendance and apologies for absence**

In attendance:

Cllr Robert Whitwell (Chair), Cllr Nicola Dobson, Cllr Ruth Cowperthwaite, Cllr Wilf Monk, Cllr Brian Marsden.

RVBC Cllr David Birtwistle

The Clerk, Becky Moon, was also present.

Apologies:

None received.

**3. Declarations of interest.**

No declarations of pecuniary or personal interest were made.

**4. Public Participation (max 5 mins per person)**

No public in attendance

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## 5. Minutes of previous meeting.

The Minutes of the meeting held on 19th November 2025 were reviewed.

**RESOLVED 06.01.01 – That the Minutes be approved as a true and accurate record and signed by the Chair.**

## 6. Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda).

6.1 The Clerk confirmed that the 2026/27 Precept had been submitted to Ribble Valley Borough Council with no queries received to date.

No further matters were raised.

## 7. Planning

**Discuss and resolves action or comments for planning applications notification received from RVBC.**

No planning applications were received for consideration.

## 8. Financial Reporting.

By the Responsible Financial Officer:

### 8.1 To receive bank balance as at

29<sup>th</sup> December 2025 £1,027.24 - Barclays

31<sup>st</sup> January 2026 £127.00 – NatWest

Members noted the balances:

### 8.2 Authorise payment of expenditure between November 2025 – February 2026.

- |   |                         |
|---|-------------------------|
| • Clerk wage up to 2 February 2026                                      | – total <b>£ 344.88</b> |
| ○ Hours incl holiday hours  | £272.88                 |
| ○ Working from home cost  | £ 72.00                 |
| ○ Mileage   | £ 1.80                  |
| • Easy Website DD per month<br>February 2026 – My 2026                  | £33.00 inc VAT          |
| • SBA – late audit submission due to no auditor<br>(invoice SB20253262) | £47.00                  |

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- Information Commissioner – Direct debit £48.00

**RESOLVED 07.02.02** – That the above payments be approved.

Members discussed the use of two bank accounts. It was noted that the precept would be paid into the NatWest account, with transfers to Barclays as required.

## 8 Whalley Road safety concerns around the bus stop area.

Receive updates any updates.

Members received an update regarding ongoing discussions with Lancashire County Council:

- LCC have agreed in principle to improvements including a larger base/footing at the bus stop.
- Further engineering input is awaited.
- Members expressed continued concern regarding pedestrian safety due to narrow pavement width and traffic speed.
- Cllr Birtwhistle to send Clerk most recent email regarding LCC communications.

Members discussed potential future funding opportunities, including development of a wider scheme incorporating seating and shelter.

## 9 Lengthsman & village maintenance program.

9.1 Receive any updates with regard to the Lengthsman Scheme. Resolve any matters arising.

Members considered options regarding continued participation in the Lengthsman Scheme:

- Remaining within the scheme would incur an approximate 15% administration fee.
- Leaving the scheme would require the Parish Council to manage contractors directly.

After discussion, Members agreed:

- To remain within the Lengthsman Scheme.
- To schedule maintenance on a three-week cycle between April and

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September.

**RESOLVED 09.01.03 – To continue participation in the Lengthsman Scheme and adopt a three-week maintenance schedule. Clerk instructed to contact the Clerk for Sabden Parish Council.**

## 10 Pendleton Brook.

10.1 To receive any updates from the Pendleton Brook Working Party – Cllr Monk & Cllr Marsden.

Members discussed arrangements for 2026 volunteer clean-up sessions:

- A working party event is to be arranged for March (date to be confirmed).
- Existing risk assessment remains valid, and event covered by Parish Insurance.
- Volunteers must be recorded on a sign-in sheet.
- Ribble Rivers Trust to be invited to provide a village presentation on ongoing environmental work.

Concerns were raised regarding sections of wall deterioration. It was agreed:

- Photographs to be taken and reported to Lancashire County Council.

## 11 NALC trainings and webinars

To discuss and resolve any business related to NALC/LALC trainings.

Members discussed training opportunities:

- A recent funding webinar was noted.
- It was agreed that attendance at future training sessions would be beneficial to identify funding opportunities.

The Clerk to circulate relevant training information as received.

## 12 Partnership Meetings and RVBC update.

11.1 To receive reports from external partners and meetings which impact on the Parish area e.g., , LCC, RVBC updates.

- The completion Barrow Village Hall refurbishment. Cllrs Whitwell and Burnop had attended the opening event.

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- Updates regarding ongoing local government reorganisation discussions across Lancashire.
- - 11.2 Receive updates from RVBC.

No formal further updates were received from RVBC.

## 12 Matters brought forward by Cllrs & Clerk as INFORMATION only

No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.

### Defibrillator Maintenance

Members discussed the village defibrillator:

- Currently out of service due to expired pads.
- Ongoing costs identified for pads and batteries.
- It was agreed to explore funding options including:
  - Village Hall contributions
  - Community fundraising
  - Potential Parish Council support

Item to be placed on the next agenda for formal decision.

### Public Rights of Way Signage

A damaged footpath sign was reported by Cllr Monk.

The Clerk to notify Lancashire County Council.

**It was confirmed that the next meeting to take place Wednesday 6<sup>th</sup> May 2026  
7.30pm  
at Pendleton Village Hall, Pendleton.**

**Meeting Closed at 8.45pm**

**All our Agendas, and Minutes, together with further information about your Parish Council and its news can be found on our website at [www.pendletonparishcouncil.org.uk](http://www.pendletonparishcouncil.org.uk)**